



# School Site Council

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**Yearly Training**



# About

California Education Code 1 requires the School Site Council (SSC) to:

- Provide input for Local Control Accountability Plan (LCAP) and ConApp programs operated at the school or in which the school participates.
  - Develop a comprehensive school safety plan relevant to the needs and resources of that particular school.
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# Role of the School Site Council



The School Site Council is generally responsible to:

- Provide recommendations for, and review of, the proposed Local Control Accountability Plan (LCAP) from any school advisory committees, such as ELAC
- Provide input on related LCAP expenditures in accordance with all state and federal laws and regulations
- Provide ongoing input of the implementation of the LCAP including:
  - annually evaluate the progress made toward school goals to raise the academic achievement of all students
- Suggest modifications to the LCAP whenever the need arises
- Carry out all other duties assigned to the SSC by the NHCS governing board and by state law

\*The governing board holds the final authority for LCAP approval

California Education Code requires the composition of a School Site Council to ensure parity between School Staff and Community/Students.

## Who are the SSC Members?

- All members must be elected by their peers
  - other than the Principal or their designee
- Membership are elected by ballot
  - but can be decided in an open meeting by voice vote
- Membership on the SSC may not be assigned or transferred
- Any elected member may terminate his or her membership
  - by submitting a written letter of resignation to the SSC chairperson
- Each member's current term of office shall be recorded in the minutes of the *first regular meeting*
- Each member is entitled to one vote
  - on any matter submitted to a vote of the SSC
  - Absentee ballots shall not be permitted
- Good practice: elect members for a two-year term, with elections for half the members held in even years and half in odd years.
  - This practice ensures that the SSC will not be composed entirely of new members each year.
- Good Practice: electing non-voting alternate members,
  - They are seated as voting members by the SSC in the event of a midterm vacancy on the school site council.
- The SSC may suspend or expel a member by an affirmative vote of 2/3 of all its members

# Who are the SSC Members?

Composition of the SSC is specified in the California EC Section 52852



## 1 School Director

A School Leader is an active member, with no admin. authority over the SSC, can not veto a decision of the SSC or make plan or budget changes without SSC approval



## 1 Classroom Teacher

OR

A teacher must have students assigned to her/him and be the "record keeper" for those students



## One Staff Member

Other School Personnel is an employee who is not a teacher of record (e.g., Counselor, Clerk, TOSA, Classified Staff)



## 2 Parents and/or Community Members

The Parent/Community Member may not be an employee of the school site

# Member Duties

- To attend all meetings
  - To participate by reading information, asking questions, and contributing ideas
  - To be committed to the process and respectful of other members' ideas and opinions
  - To represent your peers on the council while remembering the primary goal is improved outcomes for students
  - Follow the SSC Bylaws
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# Officers

In order to conduct business effectively, the SSC needs to include officers with stated responsibilities and authority, including:

- A *chairperson* to organize, convene, and lead meetings of the SSC
  - A *vice chairperson* to serve in the absence of the chairperson
  - A *secretary* to record actions taken at SSC meetings and keep SSC records
  - A *parliamentarian* to resolve questions of procedure, *Robert's Rules of Order*
  - Other officers as necessary to perform stated duties in support of the work of the SCC
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# Role of the English Learner Advisory Committee (ELAC)

A school site with 21 or more English Learner (EL) students, not including Reclassified Fluent English Proficient (RFEP) students, shall have a functioning ELAC

EC 6202.5:5 CCR 4312

The primary responsibility of the ELAC is to make recommendations regarding programs for English Learners to the principal, staff, and SSC for consideration.

The ELAC advises the Executive Director, Director and staff in:

- The development of the plan for addressing the needs of EL students as seen in the LCAP
- Conducting the school's needs assessment
- The efforts to make parents aware of the importance of regular school attendance





# Duties

- Attend all meetings whenever possible
  - Participate by reading information, asking questions, and contributing ideas
  - Represent your community remembering the primary goal is improved outcomes for English learner students
  - Be committed to the process and respectful of other members' ideas and opinions
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# Conducting the SSC/ELAC Meeting

- Abide by the Green Act
  - Sign-in.
  - Meetings must be open to the public and notice posted 72 hours in advance.
  - The notice must specify the date, time, and place of the meeting and the agenda.
- The public may address the council on any item within the jurisdiction of the council.
- Provide copies of agenda and all materials to SSC members and the public.
- Use an agreed upon procedure (e.g., [Roberts' Rules of Order](#)) for conducting business.
- The SSC cannot act on an item not described on the posted agenda
- Provide opportunities for discussion of items on agenda.
- Maintain minutes, agendas, and sign-in sheets for compliance records.



# Effective Meeting Practices

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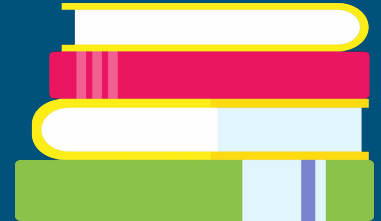
- Be respectful; every member will have an opportunity to speak at an appropriate time.
- Don't let personality conflicts or prior policy disagreements spill over into committee meetings or public comments.
- Be respectful of committee decisions; if you disagree with the position taken by the committee, the time to express that opinion is prior to when that position is adopted.
- Remember that every SSC member has a duty to act in the best interest of the entire school community.



# Decision Making Guidelines

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- Decisions must be legal.
- Decisions must be compliant with the laws and regulations for each categorical program.
- Decisions must follow NHCS Board policy.
- Decisions must be within the budget.
- Decisions must be ethical.

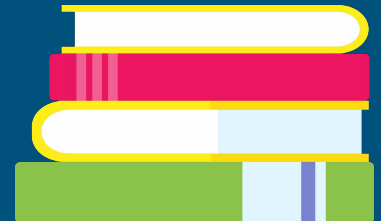


# Areas Outside the Scope of the SSC

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- School management decisions
- School policy-making
- Political statements
- Personnel decisions
- Complaints or grievances
- Fund-raising



# **LCAP: Local Control and Accountability Plan**

**Presentation -  
Spring 2023**



**NEW HOPE  
CHARTER SCHOOL**

# We've Contracted Additional LCAP Support!

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Meet Ryan...



## Ryan Cosens

- Educator Planning Partnerships, LLC
  - *Ednovate Public Schools, Amethod Public Schools, Clayton Valley High School, Aspire Public Schools, Summit Public Schools, Equitas Public Schools*
- 8 yrs w/ Aspire Public Schools: Director of Education Compliance
- 3 yrs w/ Chicago Public Schools: 5th Grade Teacher
- 4 yrs Full-Time Dad!

# WHAT IS THE LCAP?

- A three-year plan that describes our schools goals, actions, services, and budget to support positive student outcomes.
- The LCAP is required by the state of California and is approved by New Hope Charter's Board of Directors every year in June.
- This is our opportunity to share our stories of how, what, and why our programs and services are meeting the needs of our students and other local educational partners.



**LCAP**  
**Your School**  
**Your Plan**



# THE LCAP MUST ADDRESS ALL 8 STATE PRIORITIES



## Conditions of Learning

- 1. Basic Services
- 2. Implementation of State Standards
- 7. Course Access



## Student Outcomes

- 4. Student Achievement
- 8. Other Student Outcomes



## Engagement

- 3. Parent Involvement
- 5. Student Engagement
- 6. School Climate

8 STATE PRIORITIES ARE WITHIN THESE CATEGORIES

# What's Inside The LCAP?

## Budget Overview for Parents

## Plan Summary

- *General Information*
- *Reflections: Successes*
- *Reflections: Identified Need*
- *LCAP Highlights*

## Engaging Educational Partners

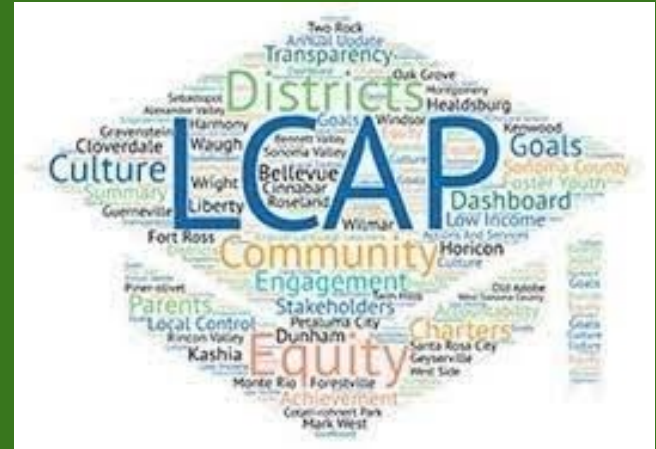
## Goals and Actions

- *Measuring and Reporting Results*
- *Actions (Description & Funds)*
- *Goal Analysis*

## Increased or Improved Services

# Action Tables

- 22-23 Annual Update Tables
- 23-24 Action Tables2023-24 LCAP Components



# Current LCAP Goals

Goal 1: Academic Performance: Achievement will improve on all academic indicators until NHCS receives all green indicators on the California School Dashboard (dashboard) or is placed in the high performing track for being a gap closing school.

Goal 2: School Climate: Enhance the current learning environment to ensure that New Hope Charter School provides a physically and emotionally safe environment that is culturally responsive to all students.

Goal 3: Parent Involvement: Increase parent, family, and community involvement in the education of all students.

# What questions do you have?



# LCAP Actions and Strategies

Educational Partners (YOU!) are given the opportunity to reflect and provide feedback on our LCAP Goals and Actions for the 2023-2024 school year:

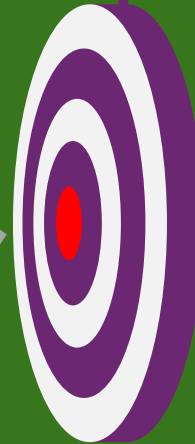
## LCAP Goals

The LCAP provides the opportunity to create Focus, Broad, and/or Maintenance of progress goals. Our LCAP goals should be 3-years in scope and created through an engagement process including staff, students, and families

## LCAP Actions

Yearly strategies being implemented to achieve the LCAP Measurable Outcomes and corresponding Goals. School budgets are tied to each Action identified in the school's LCAP

Equitable Student Outcomes and Experiences





**We**

**want**

**to  
hear**

**from  
you!**

# Do We Need a 4th LCAP Goal?

Goal 4: New Hope Charter School will create a school-wide environment that values equity, inclusion and respect for all students, staff and families and which is reflected in the words and actions of all.

## **Historical Context:**

- We had this 4th goal for the school year 21-22, our first year of the LCAP
- Based on reflection, feedback, and being new to the LCAP process, we removed this goal for school year 22-23. In addition, it was difficult to:
  - Identify metrics to measure success and quality
  - Difficult to measure the impact it was having on teachers and ultimately students in respects to LCAP metrics

# Discussion

1. What's coming up for you as you think about adding a 4th LCAP goal?
2. What are the benefits of adding this goal?
3. What implications should we be considering?





# Next Steps

- Review feedback from today's session on whether to add a 4th LCAP Goal
- Share updated LCAP at May 5 meeting.
- Develop LCAP Budget overview & present to SSC/ELAC