



Student-Parent Handbook

(2024-2025)

A Message From the NHCS Leadership Team

On behalf of the entire staff, we are so excited to welcome you to another great year at New Hope Charter School (NHCS). We hope the new school year will be filled with positivity and growth for our students. NHCS is an independent charter school serving grades K-6 (via independent study) and grades 7-8 on campus. We will work in close partnership with Robla School District. It is hard to believe but we will be entering our 4th year of operation!

We are grateful to be part of such a wonderful school and community, and we are looking forward to working with all stakeholders over the course of this school year.

The Mission of NHCS is to provide a safe, nurturing and supportive learning environment that will empower students to maximize their academic potential. We will guide our students in developing critical thinking skills, learning personal and social accountability and responsibility, and technological skills of the 21st Century, and prepare them for post-secondary opportunities.

As a part of our strategy to fulfill our mission, we have developed this Student-Parent Handbook. This handbook describes our shared understanding of NHCS policies, programs and practices to help all of our students be successful. Together, we will hold ourselves, our students, staff and parents accountable so that each NHCS scholar can have the best possible learning experience. Below are just a few of our daily best practices:

1. **Punctual:** School starts at 8:20 a.m., Monday through Friday. “On time” means that before the school bell rings at 8:20 a.m., students are inside their classrooms, in their seats, materials out and ready to learn.
2. **Present:** Come to school daily. Learning only takes place if you are present.
3. **Positive and Prepared:** NHCS has three expectations: Respectful, Responsible and Ready to Learn. We will keep our words and actions positive, well-intentioned, socially acceptable and do no harm. Be prepared to learn and work. Have your lessons and materials prepared, with you, and ready to work on when you are at school.
4. **Put on the Uniform T-Shirts:** NHCS t-shirts, elementary school gear, or college wear should be worn each day at school. Be dressed appropriately for school, following the dress code in this handbook and will be a strong focus area this year.
5. **Phones:** If phones need to come to school for communication reasons, students will be directed to check in their phones each day.
6. **Pose Questions:** If you do not understand an assignment or expectation, don’t be afraid! Ask!
7. **Push** yourself to do the best work you can do, all the time, every day!

We welcome parent/guardian input and participation. Our hope is to build trusting relationships with all students and families.

Respectfully,

NHCS Leadership Team

Herinder Pegany, Anjam Khan, Odisa Nyong & Patricia Burks

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PREFACE

This handbook is a reference guide for parents and students relative to the policies, procedures and expectations of NHCS. It is also meant to provide a basis for communication between students, parents, and teachers.

The policies and procedures included in this Handbook are subject to change by the NHCS Leadership Team, with input from our students, staff and parents/guardians. Any formal discussion of these policies also occurs in an open meeting of the NHCS governing board, and will be placed on the agenda of a future Board meeting as needed.

PARENT/GUARDIAN RIGHTS

Under state law, parents/guardians of enrolled students have the right to be included in the educational process and to have access to the system on behalf of their children. These rights are outlined in the Education Code, Chapter 864, Statutes of 1998.

Parents have the right to:

- Have their child receive a free public school education as provided by law.
- Observe the classroom of their child to observe activities. Prearranged please with the office team.
- Request a conference with their child's teacher(s) or the School Leadership team.
- Volunteer time and resources for the improvement of school facilities and programs.
- Be notified in a timely manner if their child is absent from school without permission.
- Be notified of their child's performance on standardized and statewide tests.
- Obtain assurance of a safe and supportive learning environment for their child, free of harassment, bigotry and discrimination based on actual or perceived age, race, creed, color, gender expression, religion, national origin, citizenship/immigration status, sexual orientation, physical and/or emotional condition, disability, marital status, and political beliefs.
- Examine the curriculum materials of enrolled classes.
- Be informed of their child's academic progress and offered information or assistance if needed.
- Follow their child's progress by having the Internet-based grade book updated by Teachers as often as possible.
- Access their child's records and to question anything they feel is inaccurate, misleading or an invasion of privacy.
- Receive information regarding the academic standards their child is expected to meet. Receive written notification of school rules, attendance policies, dress codes, and procedures for school visitations.
- Have a child with a suspected disability evaluated and, if found to be in need of special education, receive a free, appropriate education from age 3 through age 21, in accordance with applicable laws and regulations.
- Receive information on all psychological testing recommended for their child.
- Attend and/or participate as a member of any of the following in accordance with established rules and regulations for membership of parent advisory committees.
- Advocate that the governing board of the school adopt a jointly created policy that outlines how parents and guardians, school staff, and students may share the responsibility for the intellectual, physical, emotional, social development, and well-being of their students.

PARENT/GUARDIAN COMMUNICATION, ENGAGEMENT & PARTNERSHIP

As Parents/Guardians you are key in your student's success at NHCS. Our goal is to make sure you know what is happening at the school with your student. Here's how you can help keep the lines of communication open:

1. Talk with your student

- Encourage your students to share their projects and ask what they are learning with you.
- Email your student's teacher and/or advisor for information.

2. Talk with your student's teachers

The day is incredibly busy teaching or planning so email works well. You can find contact information on our website. We have also been using Talking Points text messaging. If you are not signed up for this yet, we will get information out to you on how to do it.

3. Read all communications sent home

Discuss notices and events with your student. We welcome parent feedback and involvement. Call the front desk or send an email.

4. Call the school front desk: 916.649.5077, ext. 201

The School Secretary and can help:

- Receive excused absences.
- Tardy: If your student is more than 15 minutes late we need a parent/guardian to sign in their student.
- Provide and receive forms
- Update your Emergency information
- Schedule an appointment with the leadership team to discuss any concerns or involvement.

5. Talk with the Advisory Teacher or Support Teacher

Call and make an appointment with your scholar's Advisory Teacher or K-6 Support Teacher to discuss any academic concerns. NHCS utilizes the communication application called "Talking Points" for easy dialog between NCHS staff and families. We ask that all parents use this platform to communicate with the school. It is easy to download and is free of cost.

6. Contacting your student during the school day

In the event of a family emergency, we ask parents to please call the front office, and we will have students come to the office and speak with you. Please refrain from texting or calling your child directly. This allows the student to concentrate on the school day and not worry about answering a text or call, which could cause undue stress or worry.

7. Talk to other parents and participate in school leadership groups

We encourage parents to share with one another. School events are a great way to meet one another and get involved. Be sure you are linked into the school's TalkingPoints texting system, give us an email account that you check regularly, and newsletter accounts.

As a parent/guardian of a student in our school, you are encouraged to be directly involved in the education of your Scholar(s). Early and consistent family involvement helps students succeed in school. Along with volunteering in your child's school, there are other valuable ways to be involved with your child's education. To find out more about volunteering and about the information below, speak with your school's teachers, principal, staff, or call the office.

PARENT/GUARDIAN LEADERSHIP OPPORTUNITIES

We are interested in keeping parents informed and part of the school decision making process. The more parents are involved, the better all students will do, with all factors of their school life. If you are interested in being a parent support person please inquire with our office team:

School Site Council: This committee is composed of parents, a student representative, school leadership and a faculty and/or staff representative. The SSC does the following: provides advice to the leadership team on school issues that are brought forth; helps develop and write the Local Control and Accountability Plan; and, helps develop and write the WASC report during accreditation years. Last year we had two parent members on our team, who did a great job in their roles as parent members.

PARENT PORTALS FOR MONITORING STUDENT ACHIEVEMENT

In addition to regular parent/teacher conferences and updates from school advisors, parents may use an online system called Q to monitor student grades, communicate with teachers and monitor other student information. Site administrators provide direction for parents and students on access to Homelink.

Parents/Caregivers can use Q to:

- Email their student's teachers
- View progress reports, grades and attendance
- Keep track of assignments and upcoming tests
- Receive email and alerts about assignments and tests

STUDENT EXPECTATIONS

Dress Code

- NHCS follows the Robla School District Board of Education Board Policy 5132 relative to dress code. We share the belief that the development of attitudes and behavior patterns in dress and grooming should be a part of each student's total educational experience. Dress, hair style or makeup which are of a distracting nature or interfere with the study habits of students in the class or school, shall not be acceptable.
- **PE classes** will change into PE T-shirts that have been provided by the school free of charge. Please reiterate this new expectation to your child. A PE shirt will be provided for each student when they are ready.
- Each day, students are expected to follow the student dress code. New Hope T shirts can be worn, or solid colored t-shirts (green, gray, white or black), except red. Students can choose to wear a T-shirt issued from their prior Robla School District elementary school or a college related T- shirt. Prior school district elementary or college related T-shirts can be worn as well as solid colored shirts without massive logos or other printed material.
- The school is legally and ethically responsible for the establishment of classroom and campus atmosphere which creates the proper conditions and practice of orderly study. The grooming standards that follow are directed towards the fulfillment of this obligation, attending to the concerns of health and safety but granting, where possible, a reasonable expression of individual taste. Reflected with these standards is an appreciation of the current trends in style or fashion, but tempered with restrictions regarding extremes that are distracting, dangerous or simply out of place at school.
- The school will not impose dress code restrictions which may violate a student's civil rights, which impose particular codes of morality or religious tenets, which attempt to dictate style or taste, or which do not fall within the direct or implied powers of the Board of Education.
- Closed-toe shoes and closed heels (with socks) shall be worn at all times except under specified conditions. Students must also consider physical education requirements in their selection of shoes. Clothing worn should correspond with the demands and attributes of the activity in which students participate. Footwear standards are concerned with prevention of accidents and injury. Flip flops, slides, slippers, and such shoes are not acceptable choices for school. Crocs will be acceptable footwear this year.
- Examples of clothing that is **not** acceptable:
 - provocative clothing that exposes areas of the body not in keeping with an academic atmosphere, ie, crop tops, biker shorts, off the shoulder tops, etc.
 - gang-related attire (i.e. all red or all blue clothing, hats, coats, hoodies, and jackets, gold/silver/diamond plated mouth grills,)
 - clothing with language that is: racist; sexist; offensive; and/or drug/alcohol related;
 - pants/skirts/shorts/bottoms that fall below the natural hip line and expose undergarments and/or parts of the body not in keeping with an academic atmosphere. (i.e. see through clothing that exposes body parts)
 - Pants or shorts, shirts/tops with holes that expose students' body parts.

- Pajamas (tops or bottoms)
- Out of Dress Code Consequences:
 1. Phone Call to Parent/legal guardian.
 2. Loss of Privileges
 3. SWIS Form
 4. Parent Conference/Friday Academy. Students who are referred spend an hour with a member of the leadership team to review expectations and go over the handbook in detail. This may include discussing the handbook, writing a reflection, or reviewing parts of the handbook that need revisiting.
- NHCS Physical Education Department Dress Code: Students will be expected to dress out everyday for PE in order to participate and receive credit. Uniforms will consist of:
 - **CLOSED-TOE ATHLETIC SHOES AND SOCKS**
 - Solid black athletic shorts or sweatpants
 - NHCS Physical Education T-shirt
 - Solid colored sweatshirts permitted during cold weather months. PE shirts must still be worn underneath.

CELL PHONES, AIRPODS, SMART WATCHES, HEADPHONES, VIDEO GAMES, PERSONAL ELECTRONICS

The use of these devices is **NOT** permitted during school hours. NHCS is not responsible for lost or stolen items on school grounds. Should a student choose to bring such devices to school, they will be asked to be checked in with their first period teacher. The school has purchased lock boxes to secure these devices. This is not an optional policy. We are an “all in” school and we need parents and students to support this expectation. This will allow more concentration at school for students as well as avoid any unwanted cyber issues with peers during the day. Please refrain from bringing air pods, bluetooth earbuds, headphones, or speakers. These items are distracting and impede the learning environment. If students want to bring their own plug in type headphones to use in the classroom for class related activities and assignments, these are okay.

1. **First time-** Phone/device is confiscated for the day. Students may pick up their phone/device at the end of the day.
2. **Repeated Offenses:**
 - Second Time-** Phone confiscated until the end of the day. Parents must pick up.
 - Third Time-** Phone confiscated until the end of the day. Parents will be conferenced with. Excessive tech violations will result in students losing out on privileges and incentives over the course of the year. This may result in behaving themselves out of school-wide events such as dances, field trips, and other positive incentives.

RESPECT & PROFESSIONALISM

All stakeholders at NHCS are expected to:

- Be respectful in interactions with all stakeholders at the school.
- Use the messaging and email tools properly for school to communicate with faculty and students appropriately.
- Bullying will not be tolerated whether in person or in cyberspace. Bullying is a form of harassment and against school policy.

- Adhere to the dress code.
- Use language that is socially acceptable and appropriate for a TK-6 and middle school atmosphere.
- Students will continue to follow our PBIS school-wide expectations of being Respectful, Responsible and Ready Learners.

GRIEVANCE PROCEDURE

The following procedure is established to ensure that students' grievances are addressed fairly by the appropriate persons in a timely manner. NHCS prohibits discrimination against students/families on the basis of disability, race, creed, color, gender, national origin, or religion.

If a student is accused of plagiarism or cheating and the accusation is grieved:

- The student and parent/guardian will address in writing to the NHCS Leadership Team the reason for the grievance including evidence that supports their claim that the accusation of plagiarism is not accurate/appropriate.
- The NHCS Leadership Team will respond with a final determination within ten (10) working days.

SUBSTANCE ABUSE

The intent of school policy is to prohibit the use, abuse, and misuse of drugs, including alcohol, vape products, THC/CBD, edibles, tobacco and any other harmful and/or illegal substance for students.

To that end, a substance abuse education, prevention and intervention program is established to motivate individuals to make responsible choices with respect to the use of drugs, alcohol, and tobacco. Curricula shall be course-specific, as well as appropriately infused into various content areas.

Prevention/Intervention

For the protection of students, school employees will make every effort to prohibit drugs in the schools. When substance abuse incidents occur, school staff will:

- Provide emergency medical assistance.
- Require parental involvement.
- Enforce the laws regarding use and distribution of illegal substances.
- When appropriate, discipline students.
- Provide assistance to student(s) seeking help, in accordance with established rules and regulations.

Tobacco Free Campus

NHCS prohibits the use of tobacco products at all times on school grounds. The prohibition applies to all employees, students and visitors at any activity or athletic event. Students shall not smoke, chew or possess tobacco or nicotine products on school property or during school hours, at school-sponsored events, or while under the supervision of school employees.

Drug Free Campus

NHCS has a zero tolerance policy for illicit/illegal/non-prescribed drugs and substances. NHCS prohibits the use of any illicit and/or non-prescribed substance or drug, at all times, on school grounds. The prohibition applies to all employees, students and visitors to the site and extends to any activity or athletic event sponsored

by the school or under the supervision of a school employee (please see “medication at school” for prescribed drugs and how they are to be handled).

ENROLLMENT INFORMATION

School Registration Requirements

To register your student, you will need:

- Student’s birth certificate
- Student’s immunization records including T-dap
- Grade History/Transcript
- Attendance and discipline records

The student will not be registered if immunizations are not up-to-date. If a scholar has an IEP, we encourage but do not require you to submit a copy of their plan. This allows us to follow and support IEP goals as soon as the year starts.

EMERGENCY INFORMATION

For the protection of a student’s health and welfare, the school requires emergency information on each student.

This information includes current family address and phone number; business address and phone numbers of parents/guardians; names, addresses, and phone numbers of relatives and/or friends authorized to care for the student if the parents/guardians cannot be reached; and medical provider information. (Education Code 49408)

ABSENCES

Excused:

- Due to an illness or medical appointment during school hours of a NHCS student (or student’s sibling).
- For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his/her religion, attendance at religious retreats, or attendance at an employment conference, when the student’s absence has been requested in writing by the parent/guardian and approved by the NHCS Leadership Team or a designated representative pursuant to uniform standards established by the governing board.
- For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit. The teacher of any class from which a student is absent shall determine the tests and assignments reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence (Education Code 48205).

Tardiness/Truancy:

State law requires that any student, who has been absent without valid excuse more than three days or tardy in excess of 30 minutes for three or more days in one school year, shall be reported as a truant. The reporting of truancy at NHCS shall be made to the NHCS Leadership Team. The following procedures will be used when a student is classified as truant.

Attendance/Tuancy:

Consequences for Tardiness/Absences-Students who are frequently tardy or absent miss out on learning time and important tests, assignments and projects. Students with excessive tardies and absences may be put on an attendance contract. Under California law, guardians and parents are responsible for ensuring that minor children under their care, attend school regularly.

Consequences for Unexcused Absences/Tardies:

- 3 unexcused absences – Truancy notification letter sent home and conference may be scheduled to discuss attendance issues. May result in an attendance contract.
- 5 unexcused absences – Second truancy notification letter sent home. Classified as truant and referred to the Student Attendance Review Team for more support and attendance contract.
- More than 5 unexcused absences -Third truancy notification letter sent home. Classified as habitual truant and referred to the Student Attendance Review Board. This step may trigger the legal process.
- 3 unexcused Lates (over 30 minutes) = 1 unexcused absence Student Attendance Review Team (SART)
The Student Attendance Review Team (SART) is a component of a multitiered system of interventions to support improved attendance.

The SART is a school-site based multi-disciplinary team that meets to identify students with poor attendance and implement a strength-based approach to identify and address the root causes of attendance issues. Student Attendance Review Board (SARB) The NHCS Student Attendance Review Board (SARB) is a formal attendance intervention that is initiated if SART meetings and other interventions have been exhausted and unsuccessful. The goal of SARB is to further support students and their families in finding solutions to chronic poor attendance patterns.

NOTIFICATION OF STUDENTS WHO TRANSFER OUT OF NHCS

Under AB 1610 which became effective January 1, 2006, charter schools are required to notify a student's school of residence if a student leaves a charter school. Please let NHCS know if you plan to take your child out of their school before the school year is over.

MANDATED NOTIFICATIONS

NHCS has scheduled minimum and pupil-free staff development days and may be part of the site's instructional calendar. These dates are included in your school's information packet and are included in the NHCS calendar. If additional days are scheduled, parents will be notified of such days at least one month before the scheduled minimum or pupil-free days. (Education Code 48980 (c))

COMPLAINT PROCEDURE

The Board of Directors recognizes that parents, guardians, students, employees, advisory committee members, or other members of the community may have questions, seek information, desire to make requests, and express complaints regarding school policies and procedures of state and federal programs. A complaint in this sense is a request for action to resolve a conflict. The complainant is the person affected or represents the person affected. A parent complaint about a student must first be discussed with the teacher and then with the leadership team of the school. If the complaint is not satisfactorily resolved, the next step is to complete the Complaint form.

To file a complaint alleging non-compliance with state and federal laws and regulations, any person may file a complaint alleging non-compliance with state and federal laws and regulations or unlawful discrimination. Once a complaint is filed, the complainant should expect a phone call from the appropriate administrator within two (2) business days. NHCS staff will attempt to resolve the complaint within thirty (30) days. If there is a prolonged investigation, the process may take up to a maximum of sixty (60) days. If dissatisfied with NHCS's decision, the complainant may appeal in writing to the California Department of Education (CDE) within 15 days of receiving NHCS's decision. The appeal must include a copy of the complaint filed with NHCS and a copy of NHCS's decision. (5 CCR 4632). If the CDE is unable to resolve the complaint, the complainants may seek local civil law remedies such as local mediation centers and legal assistance agencies.

A discrimination complaint must be written and filed within six months of the occurrence or when knowledge was first obtained.

Programs and services covered by Uniform Complaint Procedures include: adult education, general and basic education, preschool, state and federal programs, special education, ROP, nondiscrimination, gender equity requirements, and civil rights guarantees. Board Policy 1312.3 has established the Uniform Complaint Procedures.

WILLIAMS ACT

Pursuant to California Education Code Section 35186, parents/guardians are hereby notified that:

- There should be sufficient textbooks and instructional materials. This means that each pupil, including English learners, must have textbook or instructional materials, or both, to use in the class and to take home to complete required homework assignments.
- School facilities must be clean, safe, and maintained in good repair.
- There should be no teacher vacancies or mis-assignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English Learners, if present.
- Pupils shall not be charged fees, including security deposits, or be required to purchase materials or equipment, to participate in a class or an extracurricular activity.

Williams complaints must be resolved within 60 days of receipt.

A Williams Complaint form may be obtained at the school sites or in the appendix of this book.

FINGERPRINT CLEARANCE AND TB TESTING

NHCS has established a policy requiring a person to pass a fingerprint clearance from the Department of Justice before he/she can be granted employment or volunteer at the school site. A TB test is also required for employment and volunteering. Education Code 48980 (f). If you are interested in volunteering please pick up forms in the office.

MEDICATION AT SCHOOL

Any student who is required to take medication prescribed to him/her by a physician during the regular school day may be assisted by the school secretary who has been trained to administer meds to students. School Personnel may only administer medication to students if the school receives, in accordance with law:

- A written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken, AND
- A written statement from the parent/guardian of the student indicating the desire that the school assist the student in the matters set forth in the physician's statement.

Over-the-counter medication may also be administered by the above staff, but also requires approval by the physician and parent (Education Code 49423). A "Medication in School" form should be completed. Form may be requested in the front office.

For the protection of all students, medications are not allowed to be carried at school. Asthma inhalers are the only exception to this rule. Students with a doctor's authorization and parent/guardian permission may carry asthma inhalers. The "Medication in School" form must be completed and be on file in the school office before the inhaler is brought to school.

Continuing Medication Regimen for Chronic Conditions

NHCS is required to inform parents of requirements to notify school staff when their student requires daily medication, including medication being taken, current dosage, and the name of the supervising physician. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects, and may counsel school personnel regarding the possible effects of the medication on the student's physician, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Home and Hospital Instruction

Services may be provided to students who are temporarily disabled and unable to attend regular classes or alternative education programs due to verified physical, mental, or emotional disability. Parents may apply, in writing, to the school leadership team, attaching the doctor request, for home teaching services for their student at the school in which the student is enrolled. (Education Code 48206)

When a student is hospitalized or in a residential health facility located outside the school, it shall be the primary responsibility of the parent to apply for instruction at the school in which the hospital is located. (Education Code 48207 and 48208)

ACCIDENT INSURANCE

NHCS does not insure students for injuries sustained while at school.

NUTRITIOUS MEALS

Nutritious meals are served every school day. Breakfast is served at school. Free and reduced cost lunches will be provided for those students who are determined to be in need. Applications for free and reduced cost lunches may be obtained at the NHCS office. (Education Code 49510)

All families, regardless of need or ability to qualify, will be required to fill out a free/reduced lunch form. The forms help the school identify students who qualify for services. They are also used for accounting purposes associated with state funding.

PESTICIDE APPLICATION NOTIFICATION

You have the right to be informed prior to any pesticide application that might be necessary at your student's school. In an emergency, pesticides may be applied without prior notice; however, notice will be provided

following any such application. To receive notifications, please inform your student's school by submitting a letter, which includes your name, student's name, address, and day/evening phone. Please indicate whether you would like to be notified when any scheduled major pesticide application is made or if you also want notification when an ant trap, small bait application, or other least toxic application is made. Education Code 48980.3

OTHER STATEMENTS OF PARENTAL INTEREST

PROMOTION AND RETENTION

California Education Code 48070 requires that the governing board of each school and each county superintendent of schools shall adopt policies regarding pupil promotion and retention. Decisions about promotion and retention of students are made on the basis of grade level English language arts and mathematics standards, test scores, and other indicators of academic achievement designated by the Board of Trustees.

The Board believes that upholding high standards for participation in promotion exercises will improve student academic performance, conduct, and attendance.

In order to be eligible to participate in end of year activities and the promotion exercises, students must meet the following academic standards:

- 2.0 grade point average (Cumulative)
- No F grades in any classes
- 95% Attendance
- Students who have had egregious and unsafe behavior (the school tracks behavior using SWIS Behavior Forms)

A student with an Individualized Educational Plan (IEP) may be required to meet differential standards specifically stated in his/her IEP instead of the 2.0 grade point average. Parents will be notified early in the school year if their child is on track to meet the promotion ceremony criteria.

Students denied the opportunity to participate in promotion exercises will be given a written notice stating the grounds for the denial, and a description of the appeals process. Appeals of exclusion from promotion activities will be considered by a School Review Team. The team includes a site administrator and two teachers, who hold appeals hearings where the student and his/her parents or guardians have the opportunity to respond to the denial and to explain why the student should be able to participate in promotion exercises despite not having met the criteria established above. The decision of the School Review Team is final.

PSYCHOLOGICAL TESTING

A parent or guardian has the right to receive information about psychological testing involving their child and to deny permission to give the test (Education Code 51101).

REPORTING TO PARENTS

Individual teachers are to communicate, in writing, the classroom grading policy to students and their parents at the beginning of the school year. The policy shall include homework requirements, make-up procedures, the weighing of course work as it pertains to the calculation of the final grade, and course expectations. Every effort is made to remain in contact with parents throughout the school year.

SAFETY AND PROTECTION OF STUDENTS

To provide for the protection and the safety of students, teachers, employees, and school property, the public (except those persons exempted) is required to register in the school office prior to entering or remaining on the school premises during school hours. Signs are posted at each school entrance indicating the location of the school office (place of registration) and penalties for failure to comply. NHCS also has a comprehensive safety plan on site. The plan is available to view at the school site.

VOLUNTEERS AND VISITORS

The NHCS Leadership Team encourages volunteers at the school site. If you are interested in volunteering, please notify NHCS as to the type of volunteering and your available hours. All volunteers at the school site must pass a criminal background check and have a clear TB test. Both tests are at the volunteer's expense.

All visitors, including parents, must sign in at the site office and receive proper authorization to be in the school. Visitors may be asked by the school site staff to display their passes as requested. The school site administrator/principal may deny or withdraw access to the school if the visitor willfully disrupts the orderly operation of the school; commits an act likely to interfere with the peaceful conduct of school activities; or reasonably appears to have entered the school for the purpose of committing any such act. (Penal Code 626.4, 626.7) Visitors should make advance arrangements to meet with school staff to avoid the interruption of instructional time and work responsibilities:

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The NHCS Leadership Team shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in NHCS and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The NHCS Leadership Team shall regularly evaluate and report to the Board on the effectiveness of the school's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

INDIVIDUALS WITH DISABILITIES

In accordance with federal and state laws, the NHCS does not discriminate against individuals with disabilities in its programs and activities. If your child needs special accommodations, please contact the Principal.

SPECIAL EDUCATION

Parents and guardians have a right to be informed of the NHCS programs for students with exceptional needs and to be consulted about the assessment and appropriate placement of their child. Students with exceptional needs have a right to a free and appropriate public education (Education Code 56000et seq.) Students with IEPs are encouraged to reach out to the education specialist at the school with any questions or concerns.

EDUCATION OF CHILDREN & YOUTH IN HOMELESS SITUATIONS

The federal McKinney-Vento Act protects the rights of children and youth in homeless situations and the right to attend and succeed in school, including preschool. The McKinney-Vento Act applies to all children and youth who do not have a fixed, regular and adequate residence, including children and youth who are: staying with friends or relatives because they lost their housing; awaiting foster placement; or living in emergency or transitional shelters, motels, domestic violence shelters, campgrounds, inadequate trailer parks, cars, public spaces, abandoned buildings, and bus/train stations. Children and youth in homeless situations have the right to:

- Attend school, no matter where they live or how long they have lived there.
- Choose between the local school where they are living, the school they attended before they lost their housing, or the school where they were last enrolled.
- Enroll in school without proof of residency, immunizations, school records, or other documents.
- Be provided transportation back to school of origin from current residence.
- Be provided all the school services they need.
- Be free from harassment and isolation.
- Have disagreements with the school settled quickly.

PERSONAL PROPERTY

NHCS is not responsible for loss or theft of personal property. Students are discouraged from bringing non-instructional items to school, such as toys of any kind, electronic devices, skateboards, etc. We ask parents to help us in this expectation as we have seen students bring many distracting items to school. This has sometimes led to them losing them, or items being taken by others. Let's take the unnecessary action of bringing these things to school, out of the equation.

SUICIDE PREVENTION

If school personnel suspect that a student is suicidal, the school will immediately contact the parents/guardians. Also, if a parent/guardian feels the student is suicidal, the parent/guardian may notify the school nurse or school administrator. The school must maintain a documented record of such parent/guardian notifications. Families concerned about their child's mental health may contact the following agencies:

Sacramento County Crisis Mental Health (888) 881-4881
24-hour Suicide Prevention Crisis Hotline (916) 368-3111

STUDENT SUPPORT STRATEGIES

NHCS has also made strides in implementing Positive Behavior Intervention and Supports (PBIS). This entails the use of positive reinforcement strategies with students, as well as being routine based and using redirection as a means of refocus. It also means that there are levels of support for students that come in the form of tiers. Tier 1 support is all students, Tier 2 support is students who need a little extra support with behavior and tier 3 is intensive support. The below bullet points are strategies and curriculum we have used to help with student behavior needs.

- SEL (Social Emotional Learning) during advisory class
- Restorative Practices
- Community Service on Campus (cafeteria duty, campus cleanup)
- Conflict Resolution
- Academic Group Counseling
- After School Tutoring: 3:00 pm-4:00 pm (Monday-Friday)

- Intervention Meetings and student conferences
- Mentoring
- Parent Conferences
- Early Release Day
- Behavior Contracts

DISCIPLINE

Discipline Procedures

In accordance with California Education Code 35291, the Board of Education adopted procedures governing student discipline and are available in your student's school office upon request. These provisions include, but are not limited to, detention, parent conferences, suspension, expulsion, and other educational alternatives. (Education Code 48900 (a-o))

NHCS recognizes that to maximize the learning potential of each student, the school environment must be safe, secure and peaceful. NHCS disciplinary procedures *mirror* Education Code 48900 and 48915, but are not limited to these guidelines. Behavior rules and guidelines are enforced school-wide in a uniform and consistent manner to ensure that each school site meets the criteria of a safe school. It is the intent of NHCS to provide alternatives to suspension and expulsion for tardiness and truancy. (Education Code 48900(2) (v)). It is the intent of NHCS to provide alternatives to suspension and expulsion for first time offenders and for minor offenses when those alternatives do not jeopardize school safety. (Education Code 48900(2) (u), 48900.5, and 48900.6.) Therefore, the NHCS discipline plan is progressive and includes both behavioral support interventions for less serious offenses and increasing consequences for repeated or more serious violations.

Suspension

Suspension shall be imposed only when other means of correction fail to bring out proper conduct. However, a student may be suspended upon first offense, if the principal, director or executive director determines that the student has violated Education Code 48900, 48900.2, 48900.3, 48900.4, 48900.7, 48915, or that the student's presence causes a danger to persons or property or threatens to disrupt the instructional process. Education Code 48903 states that the total number of days for which a pupil may be suspended from school shall not exceed 20 school days in any school year.

Suspension by NHCS Leadership Team/Principal/Administrator

Suspension by the Principal or designee shall be preceded by an informal conference. At that conference, the student shall be informed of the reasons for the disciplinary action and the evidence against him/her. In addition, the student shall be given the opportunity to present his/her version and evidence in his/her defense. At the time of the suspension, the principal or designee shall make a reasonable effort to contact the student's parent or guardian in person or by telephone. Whenever a student is suspended from school, the parent or guardian shall be notified in writing of the suspension. The notice shall contain a statement of the facts leading to the decision to suspend, the date and time when the student will be allowed to return to school, and a request that the parent or guardian attend a conference upon the student returning with school officials, including notice the state law requires parents or guardians to respond to such request without delay. (Education Code 48911)

Suspension by Teacher

A teacher may suspend any student from the class for the day of the suspension and the day following for an act stated in Education Code 48900. A "day" in secondary school is defined as an instructional period; a day in

elementary school is defined as a calendar day. If the student has more than one teacher, the student is only precluded from attending the suspending teacher's class. Prior to excluding a student from the classroom, the teacher must inform the student which NHCS policy was violated, that the teacher intends to suspend, and that the student has the opportunity to respond to the charges. As soon as possible, the teacher shall request a parent/guardian conference at which time the circumstances of the suspension and the data will be presented. (Education Code 48910 (a) (b) and 48911)

Classroom Visitations

Current state law authorizes teachers to provide time for a parent/guardian of a student, who has been suspended for reasons stated in Education Code 48900, to attend a portion of a school day in the student's classroom. The principal will provide appropriate notification to a parent/guardian by the following day regarding the classroom visitation. (Education Code 48900)

Teacher Referral

A teacher may refer a student, for any of the acts stated in NHCS policy, to the principal or to a certificated employee designated by the NHCS Leadership Team for consideration of suspension from school. (Education Code 48910 ©. The school uses what are called, School-Wide Information System (SWIS) Behavior Forms to track any behavior concerns whether they are minor or major. Expect to get a phone call or communication from the school if any behavioral incidents are of the major variety.

Emergency Suspension

A NHCS Leadership Team, Principal or other designee may suspend a student without affording that student an opportunity for a conference only if the NHCS Leadership Team, principal or designated employee determines that an emergency situation exists (Education Code 48911).

Expulsion

An expulsion is the removal of the student from NHCS for violating California Education Code as ordered by the Board of Education. The NHCS is required to provide some alternative programs of study (Education Code 48925). The expulsion is for a defined period of time, but an application for re-admission must be approved before the student is permitted to return to the NHCS. State law provides for full due process and rights to appeal any order of the expulsion.

State law mandates the Board of Education to expel students as indicated in the Education Code for 48915 (c) for:

- Sale, possession or furnishing of a firearm.
- Brandishing a knife at another person.
- Selling a controlled substance.
- Sexual assault or battery.
- Possession of explosives.

California Education Code requires a school administrator to recommend expulsion if a student commits one of the following offenses:

- Causing serious physical injury to another person except in self-defense.
- Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.

- Unlawful possession of any drug except for the first time offense of possession of not more than one ounce of marijuana.
- Robbery and/or extortion.
- Assault or battery upon a school employee.

A student shall not be disciplined, suspended, or recommended for expulsion unless the NHCS Leadership Team, a designee, or the Principal determines the student has violated one or more parts of the Standards of Behavior, NHCS policies, or the Education Code 48900.

A student may be disciplined, suspended for a maximum of five consecutive days, or expelled for acts specified in the Standards of Behavior that are related to a school activity or school attendance occurring at NHCS, including, but not limited to, any of the following: (Education Code 48900(s))

- While on school grounds
- During the lunch period whether on or off campus
- During, going to, or coming from a school sponsored activity

EXPULSION OF SPECIAL EDUCATION STUDENTS

The procedures for expelling a student with exceptional needs differ from the procedures for other students in that an Individualized Education Program (IEP) team would first meet to consider whether the misbehavior leading to the expulsion consideration is a manifestation of the student's disability and whether the student was inappropriately placed at the time the incident occurred. These issues must be ruled out prior to a recommendation for expulsion. Parents must be notified at least 48 hours in advance of the IEP meeting and may request a postponement of an additional three school days. (Education Code 48915.5)

Please refer to the chart below for infractions that fall under this Ed Code.

Mandatory Expulsion E.C. [48915(c)]	Alternative to Suspension	Shall Suspend	Shall Expel	Contact Law Enforcement
c1 Sale, possession or furnishing of a firearm	No	Yes 5 days	Yes	Yes
c2 Brandishing a knife at another person	No	Yes 5 days	Yes	Yes
c3 Selling a controlled substance	No	Yes 5 days	Yes	Yes
c4 Sexual assault or sexual battery	No	Yes 5 days	Yes	Yes
c5 Possession of explosives	No	Yes 5 days	Yes	Yes
Mandatory Recommend to expel E.C. [48915(a)]	Alternative to Suspension	Shall Suspend	Shall Expel	Contact Law Enforcement

a1 Causing serious physical injury to another person, except in self-defense.	No	Yes 5 days	Yes	Yes
a2 Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.	No	Yes 5 days	Yes	Yes
a3 Unlawful possession of any drug except for the first offense of possession of not more than one ounce of marijuana.	No	Yes 5 days	Yes	Yes
a4 Robbery or extortion	No	Yes 5 days	Yes	Yes
a5 Assault or battery upon a school employee	No	Yes 5 days	Yes	Yes

RELEASE OF INFORMATION

Definition of Pupil Record

Pupil record is any item of information other than directory information that is directly related to an identifiable student and is maintained by NHCS or required to be maintained by an employee in the performance of his or her duties.

Notification of Privacy Rights of Students

Federal and state laws grant certain privacy rights and rights of access to pupil records to students and to their parents/guardians. Full access to all personally identifiable written records maintained by NHCS or county office must be granted to:

Parents/guardians of students age 17 or younger.

Parents/guardians of students age 18 or older, if the student is dependent for tax purposes.

Students age 16 or older who have completed the 10th grade.

Parents/guardians may review individual records by making a request to the principal. At each school, the principal or designee shall act as custodian of records. The principal will see that explanations and interpretations are provided, if requested. A parent or guardian has the right to question and receive an answer regarding an item on their child's record that appears inaccurate, inappropriate or misleading. The item may or may not be removed by the Principal. A log or record of the maintenance of each pupil record of enrolled students shall be kept in the school office.

In addition, parents or guardians of eligible students may receive a copy of any information in the pupil's records at a reasonable cost per page. School policies and procedures relating to types of records, kinds of information retained, persons responsible for maintaining pupil records, access by other persons, review, and how to challenge the content of records is available through the principal. Parents may contact the school to

review the log listing of those who have requested or received information from a pupil's file, as required in Education Code 49064.

Access to a pupil's records will only be granted to those with legitimate educational interest who are officials or employees whose duties and responsibilities to the school, whether routine or as a result of a special circumstance, require that they have access to pupil records. School officials may be authorized to inspect student records if a legitimate educational interest exists. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her responsibilities. A school official is a person employed by the Board of Directors as an administrator, supervisor, instructor, support staff member (including health or medical staff and law enforcement unit personnel), a person serving on the governing board, a person or company with whom the Board has contracted to perform a special task, (such as an attorney, auditor, consultant, or therapist), or a parent or student serving on an official committee, (such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. (FERPA, 34 Code of Regulations (C.F.R) Part 99.7(a) (3) (iii) and 99.31(a) (1) and Education Code 49063(d), 49064 and 49076.

When a student moves to a new school, records, including disciplinary records, will be forwarded upon request of the new school. At that time, the parent or an eligible student may challenge, review, or receive a copy, at a reasonable cost per page of the requested records. Parents or guardians may contact NHCS for any policy regarding the review and expunging of pupil records. If you believe the school is not in compliance with federal regulations regarding privacy, you may file a complaint with the United States Department of Education at the following address: Family Policy Compliance Office, U. S. Department of Education, 400 Maryland Avenue, SW Washington D.C. 20202-5920

The school also makes certain that student directory information is available in accordance with state and federal laws. This means that each student's name, birthday, birthplace, address, telephone number, major course of study, participation in school activities and sports, dates of attendance, degrees and awards, and the most previous public or private school of attendance may be released to certain specified agencies. In addition, height and weight of athletes may be made available.

BULLYING

Should a student, parent or staff member believe that any student has been subjected to bullying, or harassment, he/she should report it to the school. The administrator will conduct an investigation to determine if the act fits the definition of bullying. If so, the NHCS Leadership Team or designated administrator will take the appropriate disciplinary and intervention steps. Students can be assured that NHCS will not tolerate retaliation as a result of a parent or student coming forward. Parents can call or come by the school to report any incidents to school staff and or administration.

The Board recognizes that it is the responsibility of program personnel to maintain a secure and safe school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior in school, school-sponsored activities on or off school grounds, and transportation to and from school. Therefore, bullying behavior, of any form, will not be tolerated.

Consistent with legislative requirements the NHCS Leadership Team or its designee is authorized to develop and implement a Safe Schools Plan outlined in Section 32280 of California Education Code.

Bullying takes many forms and may include many different behaviors, such as, but not limited to:

1. Physical violence and attacks;
2. Verbal harassment or taunts, name-calling and use of disparaging language, including disability-, ethnically- or racially-based verbal abuse and gender-based disparaging language;
3. Sexual harassment including unwanted sexual attention or insulting or degrading sexual remarks or conduct;
4. Harassment, threats and intimidation;
5. Extortion or stealing of money and possessions;
6. Exclusion from the peer group; and/or
7. Using the Internet as a means of harassment and intimidation (i.e., Cyber-bullying).

Definitions:

“Bullying” is defined as the repeated use by one or more students of a written, verbal, or electronic communication, such as cyberbullying, or a physical act or gesture directed at another student in the same school that: (A) Causes physical or emotional harm to the student or damage to the student’s property, (B) places the student in reasonable fear of harm to himself or herself, or of damage to his or her property, (C) creates a hostile environment at school for such student (a hostile environment is a situation in which bullying among students is sufficiently severe or pervasive as to alter the conditions of the school climate), (D) infringes on the rights of the student at school, or (E) substantially disrupts the education process or the orderly operation of a school. This definition of “bullying” includes, but is not limited to, written, verbal, or electronic communications, or physical acts or gestures that are based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

“Cyberbullying” - Any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices, or any electronic communications. In order for it to be identified as “cyberbullying” requiring school/program intervention, the students involved must attend school in the same district.

"Electronic communication" - means any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo-optical system.

"Hostile environment" - means a situation in which bullying among students is sufficiently severe or pervasive to alter the conditions of the school climate.

"Mobile electronic device" - means any hand-held or other portable electronic equipment capable of providing data communication between two or more individuals, including, but not limited to, a text messaging device, a paging device, a personal digital assistant, a laptop computer, smart watches, cell phones, equipment that is capable of playing a video game or a digital video disk, or equipment on which digital images are taken or transmitted.

"Outside of the school setting" - means at a location, activity or program that is not school related, or through the use of an electronic device or a mobile electronic device that is not owned, leased or used by a local or regional board of education.

"Prevention and intervention strategy" - may include, but is not limited to, (1) implementation of a positive behavioral interventions and supports process or another evidence-based model approach for safe school climate or for the prevention of bullying identified by the Department of Education, (2) school rules prohibiting bullying, harassment and intimidation and establishing appropriate consequences for those who engage in such acts, (3) adequate adult supervision of outdoor areas, hallways, the lunchroom and other specific areas where bullying is likely to occur, (4) inclusion of grade-appropriate bullying education and prevention curricula in kindergarten through high school, (5) individual interventions with the bully, parents and school employees, and interventions with the bullied child, parents and school employees, (6) school-wide training related to safe school climate, (7) student peer training, education and support, and (8) promotion of parent involvement in bullying prevention through individual or team participation in meetings, trainings and individual interventions.

"School-Sponsored Activity" - shall mean any activity conducted on or off school property (including school buses and other school-related vehicles) that is sponsored, recognized or authorized by the Board of Education.

"School Climate" - The quality and character of school life with a particular focus on the quality of the relationships within the school community between and among students and adults.

"School Employee" - A teacher, substitute teacher, school administrator, school superintendent, guidance counselor, psychologist, social worker, nurse, physician, school paraprofessional, or coach employed by a local or regional board of education or working in a public elementary, middle, or high school; or any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to, or on behalf of students, enrolled in a public elementary, middle, or high school, pursuant to a contract with the local or regional board of education.

"Off Campus Bullying" - The new law explicitly requires schools to prohibit bullying which occurs outside of the school setting if such bullying 1) creates a hostile school environment for the victim; 2) infringes on the rights of the victim at school; or 3) substantially disrupts the education process or the orderly operation of a school.

“Harassment” – Any physical or verbal hostility toward someone with legally protected status. Such status pertains to race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, disability (Including past or present history of mental disability), physical disability, learning disability, intellectual disability, genetic information, prior criminal conviction, or other lawfully protected status. Such hostility can be severe, persistent, or pervasive.

Any student who engages in the bullying of anyone at school or a school-related activity shall be subject to disciplinary action according to NHCS guidelines.

SEXUAL HARASSMENT

The governing board is committed to maintaining a learning environment that is free of harassment. The board prohibits the unlawful sexual harassment of any student by any employee, student, or other person at school or at any school-related activity. NHCS is committed to taking serious, immediate, and appropriate action with respect to violations of this sexual harassment policy. Students shall be reassured that they need not endure any form of sexual harassment. They shall further be assured that they need not endure, for any reason, any harassment that impairs the educational environment or a student’s emotional well-being at school. Should a student believe that he/she has been subjected to sexual harassment, he/she should file a complaint in accordance with the guidelines outlined under the Uniform Complaint Procedures earlier in this packet.

Students can be assured that the NHCS will not tolerate retaliation as a result of the filing of a complaint. Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action defined in California Education Code 48900.2.

TYPES OF PROHIBITED CONDUCT

California Education Code 212.5 defines sexual harassment as: unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting, under any of the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or a condition of an individual’s employment, academic status, or progress.
- Submission to, or rejection of, the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
- The conduct has the purpose or effect of having a negative impact upon the individual’s work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Report violations to the NHCS Leadership Team or principal for initial attempts at resolution..

AFFIRMATIVE ACTION POLICY

NHCS is committed in all its activities, policies, programs, and procedures to provide equal opportunity for all to avoid discrimination against any person regardless of race, color, national origin, ancestry, religious creed, age, marital status, physical or mental disability, medical condition, veteran status, gender or sexual orientation.



Student Name

COMMITMENT TO EXCELLENCE AGREEMENT - COMMUNITY/FAMILY COMPACT

TEACHER LEADER COMMITMENT

We fully commit to New Hope Charter School in the following ways:

- We will be prepared to teach and be in our classrooms everyday by 8:00AM.
- We will maintain professional standards for appearance and a positive attitude.
- We will always teach in the best way we know how, and we will do whatever it takes for our students to learn.
- We will work collaboratively with fellow teachers, our Principal, Directors, and support staff.
- We will always make ourselves available to students and parents, and listen to any concerns they may have.
- We will always protect the safety, interest and rights of all individuals in the classroom and the Robla Community.

TEACHER SIGNATURE

DATE

PARENT/GUARDIAN COMMITMENT

We fully commit to New Hope Charter School in the following ways:

- We will make sure our child is in the classroom everyday by 8:20AM.
- We will make arrangements so our child can remain at New Hope Charter School until his/her grade-level dismissal time.
- We will pick up our child from school on the given dismissal time for the day.
- We will ensure that our child attends any required New Hope Charter school after school, Extended School Year, Saturday School, and/or Summer school sessions.
- We will always help our child in the best way we know how, and we will do whatever it takes for him/her to learn.
- We will always make ourselves available to our children, the school, and any concerns they may have. This also means if our scholar is going to be absent, we will notify the school office as soon as possible, and we will carefully read papers and/or any electronic forms of communication the school sends to us.
- We will make sure my child(ren) is/are in proper New Hope Charter School Dress Code.
- We understand our child must follow the New Hope Charter School rules so as to protect the safety, interests, and rights of all individuals in the classroom and school community.
- We, not the school, are responsible for the behavior and actions of our scholar(s).
- We will always protect the safety, interest and rights of all individuals in the classroom.
- We will always use language that is appropriate for a professional school environment and treat ALL members of the New Hope Charter School community with respect.
- We acknowledge that failure to adhere to the commitment may result in a parent/guardian being disallowed on campus.
- We have read the NHCS Student-Parent Handbook and Agree to its expectations and policies.

PARENT SIGNATURE

DATE

STUDENT COMMITMENT

We fully commit to New Hope Charter School in the following ways:

- I will be in the classroom ready to learn every day by 8:20 AM.
- I will remain at New Hope Charter School until my grade-level dismissal time.
- I will attend any required New Hope Charter School before/after school, Extended School Year, and Summer school sessions.
- I will always work, think, and behave in the best way I know how, and will do whatever it takes for me to learn and my fellow students to learn. This also means I will complete homework every night. I will contact my teacher if I have a problem with homework or a problem with coming to school, and will raise my hand and ask questions in class if I do not understand something.
- I will always make myself available to my parents/guardians, my teachers, and any concerns they have. If I make a mistake, this means I will tell the truth to New Hope Charter School staff and accept responsibility for my actions.
- I will always behave so as to protect the safety, interests and rights of all individuals in the classroom. This also means that I will always listen to my New Hope Charter School teammates and give everyone my respect.
- I will follow the New Hope Charter School dress code.
- I am responsible for my own behavior, and I will follow my teacher's directions.
- I understand that failure to adhere to these commitments can cause me to lose various New Hope Charter School privileges.
- I have read the NHCS Student-Parent Handbook and Agree to its expectations and policies.

STUDENT NAME & SIGNATURE

DATE