



Teaching Assistant Job Description

About New Hope Charter School

New Hope Charter School (NHCS) is a public, tuition-free, college-prep K-8 school with a rigorous academic program that will prepare our scholars for high school, college, and career opportunities. New Hope operates in close collaboration with our district partners in Robla School District to provide Robla families with another high-quality school option in our community. New Hope Charter School strives to balance learning for scholars through academic and specialized programs that operate within a strong school climate:

- A safe, caring school and culture that makes students and parents feel welcome
- A strong college-prep educational program that fosters students to be their best academically, behaviorally, and emotionally
- A program to serve students with individualized learning programs (IEPs).
- An intensive program for English Learners
- A visual and performing arts elective program

New Hope's Approach to Instruction

New Hope Charter School is committed to helping each student develop – regardless of previous academic achievement – the mindset, knowledge, skills, and habits necessary for success in high school, college, and beyond. This involves using data to inform our instruction, having a strong ability to differentiate instruction, being technologically savvy, and keeping scholars' social and emotional needs at the forefront.

Teaching Assistant Job Responsibilities

- Support students in classrooms or in small groups in the Learning Center
- Lead up to 3, weekly intervention or enrichment sessions
- Work collaboratively with staff and school leaders to support students in all areas of their school experience
- Provide supervision at assigned times

- Collaborate with instructional teams to analyze student learning, differentiate instruction, and build a positive school culture

Qualifications

- Commitment to New Hope's mission and community is essential, including a desire to work with a diverse student body
- High expectations for your own work, as well as that of students
- Strong desire to work collaboratively with colleagues, parents, and students
- Desire to be part of building a cohesive, strong school program, including common instructional practices and positive school culture
- Be a positive educator who believes in the transformative power of the classroom by:
 - believing in the potential of each scholar
 - envisioning each scholar as college-bound
 - caring for the academic as well as social and emotional needs of each individual
 - in collaboration with classroom teachers: planning, conducting, and assessing lessons that are dynamic and differentiated to meet the needs of all students
- Be a collaborative professional who believes in the transformative power of the school community by:
 - contributing to the creation of an innovative school with a positive and authentic school-wide culture
 - building close connections and relational trust with colleagues, supervisors, scholars and families
- Bilingual candidates are strongly encouraged to apply
- Education: AA or AS degree in related field (BA/BS degree preferred).

Other Requirements

- CPR certification (infant to adult)
- Testing of tuberculosis (skin test or chest x-ray) is required upon employment and every four years thereafter. Clearance from the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI) is required upon employment.

To Apply

Please submit the following information through the [New Hope Charter School](http://www.newhopecharter.org) website or EdJoin: www.edjoin.org

- Cover Letter, including a brief statement about why you want to work at New Hope Charter School
- Resume

- At least 3 recent (within 1 year) Letters of Recommendation: at least 1 professional reference from current or most recent supervisor and 2 professional references from co-workers or other education professionals. All letters must be signed.

For More Information

For more information about New Hope Charter School, you can visit our website at newhoperobla.org or find us on social media (Facebook and Instagram).

Please contact School Director Anjam Khan at akhan@roblacharter.school with any further questions.